Minutes of Winterbourne Parish Council meeting for 21st April 2010 Held in the Glebe Hall, Winterbourne Earls

 $\label{eq:continuous} Present\ were-Cllr\ M\ Grimleigh,\ Cllr\ L\ Wastie,\ Cllr\ V\ Harrod,\ Cllr\ D\ Baker,\ Cllr\ M\ Hewitt,\ Cllr\ J\ Randle\ and\ Mrs\ Melanie\ Thomas\ (Clerk)$

2 members of the public

		Action
1.	To receive apologies	
	Cllr C Penn, Cllr T Atkinson, Cllr P Johnson	
2.	Declarations of Interest	
	District Councillor Mike Hewitt for all planning applications.	
3.	Minutes	
	A copy of the minutes for the last meeting held on March 17th 2010 were submitted, and duly approved.	
4.	Matters arising from the last meeting	
	Hard standing area at the bus stop in Gomeldon Road – second quotation produced, with confirmation that Cllr Hewitt had confirmed and agreed the works with the landowner. Decision made as to which contractor to choose for the said works – Clerk to action.	Clerk
	Update following suggested items for the utilisation of available WC funding – ongoing with suggestions to the PC as and when suggestions thought applicable.	
	Cobb Wall – insurance quotation – decision made to add the item to the PC insurance in the forthcoming insurance year.	Clerk
	Footpath 8 – uneven ruts – update following liaison with Footpath Warden – update given by the Clerk following contact with Footpath Warden, as instructed at the last meeting – confirmation that the Footpath Warden intended to address the concerns of the PC over the forthcoming months. Clerk asked to bring the matter of the need to maintain the hedge located on this footpath due to its possible overgrown nature.	Clerk
	Footpath 5 – confirmation by the Clerk that a meeting has been organised to discuss the possible diversion of this footpath with the landowners concerned, Footpath Warden (s), PC representative and Clerk. Update to be given at the May meeting.	
5.	Finance	
	The Clerk distributed a spreadsheet of the income and expenditure of the Parish Council for April which was accepted by the Parish Council.	
	 Invoices approved for payment: Clerks expenses £86.52, WALC £307.13 (subscription for 2010/11) 	
	Notification by the Clerk that the Parish Council accounts have been collated and despatched to the internal auditor in readiment for the annual inspection by the external auditor – confirmed.	
	 WPC Parish Council insurance – renewal – discussed at length with the agreement that several items be altered – Clerk to advise the insurance company in order to obtain a revised quotation which is intended to be presented to the PC at its May meeting for possible acceptance. 	Clerk
6.	Reports from District and County Council members and to include the Bourne Valley Alliance meeting	
	Note that the District member had attended a recent Flood Warden seminar on behalf of the PC.	
7.	Planning	

	S/2010/449/TCA - The Grange, Gaters Lane, Winterbourne Dauntsey, Salisbury, SP4 6ER Fell 4 x birch, 3 x alder, 3 x ash, 3 x willow in garden. fell 5 x ash in woodland and crown raise 1 sycamore over building – Parish Council responded accordingly.	
8.	Neighbourhood Watch	
	Scheme discussed – Clerk asked to enquire with the representative from the police authority responsible for the Scheme in the Parish, to possibly attend the May meeting to discuss the Scheme further.	Clerk
9.	Flood Warden Scheme	
	Cllr Randle, as the community Flood Warden and representative from the PC, gave a brief report with note that articles have now been written regarding the Scheme and have been displayed on the web and Village Link magazine. In addition, a pack has been collated with regards to the Scheme and was given to the Parish Council for future reference. Thanks were given to Cllr Randle for his valued work in the Scheme.	
10.	Highways The Planning Inspectorate – Rights of Way Modification Order No 14 2009, Winterbourne 30 & 18 (part) – notification and confirmation of determination date of 20th October 2010 – Clerk asked to agenda for the September meeting to ascertain possible Parish Councillor attendance.	Clerk
11.	Maintenance contract	
	Following the tender to contractors for the 2010 maintenance contract, kindly compiled by Cllr Wastie and administered by the Clerk, the received quotations were discussed. An agreement was made as to the successful contract and the Clerk was then asked to notify as well as those not successful in their tender. Thanks given to Cllr Wastie in his efforts in the compilation of this work.	Clerk
12.	Parish Steward Scheme	
	Note was made that the Parish Steward had not visited on the planned days of 10 th and 11 th March due to the requirement to undertake traffic management duties in relation to road mending. In addition planned April visits not made due to circumstances however, as a result days have been allocated in May to deal with any outstanding issues.	
13.	Amenity Matters	
	Allotments - note made that a meeting had taken place with prospective tenants and the current waiting list had now been filled. In addition two quotations were discussed for the further planned works of extension to the current track and addition of a turning circle - a contractor was agreed for this work – Clerk asked to notify contractors accordingly and with the agreement from the Council that the costs would be borne from Parish Council funds.	Clerk
	Following request for the placement of a polytunnel on the allotment site by a tenant, the matter was discussed with the agreement that this be allowed but with a size restriction of 12ftx12ft maximum.	
	Play area – note made and agreed that following the RoSPA report, Cllr Wastie would pursue a quotation for remedial and necessary works at the play area site.	Cllr Wastie
	Cllr Hewitt left the meeting at 9.05pm	
14.	Correspondence	
	 NHS Wiltshire – Application for Outline Consent and Premises Approval for Dr N Stanger and Partners to Dispense to Registered Patients in the Additional Area of Portway, nr Old Sarum, Salisbury, Wilts from Branch Surgery Premises at 32 Winterslow Road, Porton SP4 0LR Salisbury Diocesan Board of Finance - Winterbourne Parish Council – Glebe Rent – proposed increase agreed. 	
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	 Parish, Town and City Councillors Training Seminar – 14th May 2010 – notification by the Clerk. WC – notification by the Clerk of Amesbury Area Board meeting to be held on 29th April at the Glebe Hall, Winterbourne Earls. Email from Parishioner regarding broken fencing – discussed and agreed to keep a watching brief. Notification by Parishioner of a broken stile located on Footpath 9 – discussed and agreed that Cllr Baker would kindly contact the landowner in question to ensure the stile is repaired. Wiltshire LDF: Gypsy and Traveller Issues and General Approach Consultation – notification of an 8 week public consultation on the Issues and General Approach to identifying land to meet the accommodation needs of the travelling communities which will run until Friday 4th June 2010. Further details to be posted on the notice board. 	Cllr Baker
15.	Any other business	
	Note made that following a letter from the Unit Guider, 2 nd Winterbourne Brownies for a request for the Parish Council to help in finding a suitable location for a Brownie project – an update was given to note that that a suitable site had been found for the project and was now complete.	

The meeting finished at 9.20pm

Date of next meeting: Wednesday May 19th 2010 at 8.00pm in the Ron Burton room of the Glebe Hall, Winterbourne Earls